



Job Description Sonraí Poist

College Management Unit:	UCD College of Health & Agricultural Sciences
School Unit:	UCD School of Veterinary Medicine
Post Title & Subject Area (if relevant):	Veterinary Nurse
Post Duration:	36 months (Panel permanent and temporary posts 12 months, T&C's attached)
Line Manager:	Head Nurse or nominee
Grade:	Career grade level Veterinary Nurse
Competition Ref. N°:	019202
HR Administrator:	Arianna Eady

Position Summary:

UCD Veterinary Hospital (UCDVH) is seeking to appoint a career grade veterinary nurse for small animal services to provide a high standard of nursing care by assuming shared responsibilities for a specific discipline team and by helping to co-ordinate patient flow through hospital services.

Candidates must hold a Veterinary Nursing Qualification registerable with the Veterinary Council of Ireland.

Successful applicants will be placed on a panel to fill current and future temporary vacancies for a period of up to 12 months after the interviews are held.

Principal Duties and Responsibilities:

1. **Nursing duties**
 - Provide a high standard of nursing care and carry out specific nursing procedures at the direction of or under the supervision of a veterinary practitioner as permitted within *Part 8* of the Veterinary Practice Act 2005.
 - Help co-ordinate the nursing support for the department.
 - Participate in nurse led services.
 - Maintain a high standard of hygiene, cleanliness and organisation with emphasis on infection control for patients, staff, students and visitors to UCDVH.
2. **Administration duties**
 - Ensure effective communication between discipline teams and management.
 - Help co-ordinate patient flow through hospital services.
 - Participate in helping prepare rosters and managing daily logistics, stock control and purchasing using e-procurement.
 - Assist in equipment maintenance, repair and co-ordination of service contacts.
 - Help create and implement local protocols and participate in developing hospital protocols.
 - Ensure infection control policies are adhered to at all times.
 - Ensure Health & Safety policies are adhered to at all times.
3. **Teaching & training**
 - Supervision and training of veterinary medicine and nursing students.
 - Supervision and training of junior (rotating) nurses.

- Assessment of veterinary medicine and nursing students.
- Demonstration and training of practical nursing skills.
- Instruction in nursing care.
- Instruction in the use of hospital equipment.
- Delivery of in-house teaching and CPD.
- Participation in UCDVH annual conference.

Particular to this position:

You will be required to work 36.5 hours per week over 5 days during the week between Monday and Sunday. Weekend and weekday out-of-hours working may be required on a rota basis. Start and finish times will vary depending on the needs of the hospital. The actual allocation of these hours of work will be arranged with your line manager.

Vet Nurse_Career Grad (7928) Salary Scale: €37,376 - €48,036 Per Annum

Appointment will be made on scale and in accordance with the Department of Finance guidelines.

Details on eligibility to compete and pension information is available at
<https://www.ucd.ie/hr/resourcing/eligibilitytocompete/>

UCD is committed to creating an inclusive environment where diversity is celebrated and everyone is afforded equality of opportunity. We welcome applications from everyone, including those who identify with any of the protected characteristics that are set out in our Equality, Diversity and Inclusion policy. Learn more about Diversity at <https://www.ucd.ie/workatucd/diversity/>

Reasonable accommodations will be provided to any applicant during the interview process who discloses they have a disability or are neurodiverse.

Selection Criteria

Selection criteria outline the qualifications, skills, knowledge and/or experience that the successful candidate would need to demonstrate for successful discharge of the responsibilities of the post. Applications will be assessed on the basis of how well candidates satisfy these criteria.

Mandatory:

Experience and Qualifications

Knowledge:

- Excellent working knowledge of the Veterinary Practice Act 2005, in particular Part 8 Veterinary Nurses.
- Good working knowledge of nursing roles within a referral or specialist hospital.

Qualifications:

- Veterinary Nursing Qualification registerable with the Veterinary Council of Ireland.

Skills:

- Minimum 3 years post qualification experience as a veterinary nurse or demonstrable relevant practical experience preferably within a referral or specialist hospital.
- Demonstrable relevant practical experience preferably within a referral or specialist hospital.
- Excellent verbal and written communication skills.
- Capable of multitasking and working independently where necessary.
- Candidates must demonstrate an awareness of equality, diversity and inclusion agenda.

Desirable:

Knowledge:

- Knowledge and experience of patient flow systems preferably within a referral or specialist hospital.

Qualifications:

- Advanced nursing qualifications or a commitment to relevant further studies.

Skills:

- Business or management experience.
- Experience of supervising and directing veterinary medicine and nursing students.
- Experience of training and assessing veterinary medicine and nursing students.
- Good IT skills.

Supplementary information:

The University:	https://www.ucd.ie/
UCD Strategy 2030: Breaking Boundaries	https://strategy.ucd.ie/
The College/Management Unit:	https://www.ucd.ie/chas/
The School/Programme Office/Unit:	https://www.ucd.ie/vetmed/
Equality Diversity and Inclusion at UCD:	https://www.ucd.ie/workatucd/diversity/

Informal Enquiries ONLY to:

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